



Dear Lady Alice Family,

We are absolutely delighted to welcome you all back to the newly refurbished Lady Alice building! You will love the changes that have been made.

It would be most helpful if you could provide a pair of inexpensive indoor shoes such as plimsolls/sandshoes for your child to change into when they are in the school building.

Mobile Phones

As your child will no longer be making the long journey to Port Glasgow on a daily basis, you may have decided that they no longer require to bring their phone/tablet to school. For those pupils who continue to bring their device, we will continue to keep them securely in the school office during school hours.

Staffing

Please join us in welcoming our new staff to the Lady Alice Community.

Head Teacher	Mrs G Connick
Depute Head Teacher	Mrs L Caldwell
Principal Teacher	Miss S McShane

Teachers

P1	Mrs Bowie/Miss McConnachie
P2/1	Miss Campbell
P3	Miss Sloan
P4/3	Mrs McAuslan/Miss McShane
P5/4	Mrs Addison/Mrs Erskine
P5	Mrs Deegan/Mrs Anderson (Wed)
P6	Mr McFadden/Miss O'Toole (Fri)
P7	Mr J Crawford

Nurture Teacher Miss McNicol

Clerical Staff

Senior Clerical Assistant	Mrs Sutherland
Clerical Assistant	Mrs Hopkins
Cluster Clerical Assistant	Mrs Brennan

Support Staff

Ms Bristow
Mrs Brown
Mrs Cameron
Mrs Coutts
Mrs McCann
Mrs McMahan
Mrs McRae
Mrs Stevenson
Mrs Waddell

Senior EYECO (Acting) Mrs Joanna Hutcheson

EYECO's

Mrs Docherty (School)
Mrs McKay (Nursery)
Mrs Armour (Nursery)
Mrs Docherty-McIntosh (Nursery temp)
Nursery support assistant Mrs W Kinniburgh

Janitorial

Janitor Mr Campbell

Breakfast Club

Mrs Docherty
Mrs Hopkins

School Hours

Adult Playground Presence	8.45am
Morning session	9.00am
Playtime	10.30am
Lunch	12.15pm
Afternoon session	1.00pm
End of day	3.00pm

Breakfast Club

Breakfast Club will run on Wednesday's & Thursday's from 29th August. Pupils can be dropped off from 8.00am until 8.45am. Registration forms for interested pupils will be sent home with pupils.

Home Lunches

Pupils who are having a home lunch should report to the school office at 12.15pm where they must be picked up by an adult.

Playgrounds

As our grounds have been improved by our building works we have made some changes to the previous play arrangements. There will be three play spaces:

- Primary 1 & 2
- Primary 3 & 4
- Primary 5, 6 & 7

Use of the MUGA will be rotated daily.

Drop Off & Pick Up Arrangements

There will be two Drop Off & Pick Up zones for pupils. Parents are welcome to wait for their children in either zone.

Zone 1 - P1 & 2 parents - Inverkip Road entrance

Zone 2 - P3-7 parents - Gateside Avenue entrance

Staff will show pupils where to line up on their first morning.

Teachers will escort their classes to the Drop Off & Pick Up zones at the end of the day and make sure that your child leaves with the appropriate adult.

Pupils with younger siblings will be able to cross the playground to meet their adult at the appropriate zone.

For pupil safety we ask that parents stay within the Drop Off & Pick Up zones and do not use the playground as a short cut to other areas.

Pedestrian access gates will be locked at 9.05am and re-opened at 2.55pm. During the school day visitors can access the school via the main gate and brand new reception.

Primary One - First Day

Primary One pupils and a maximum of two adults should make their way reception at 9.30am. Parents and children will be welcomed into our new school.

Parents should return at 12.00 noon to collect their child, there will be more time to take photographs at this point.

From Wednesday until the September weekend, P1 pupils will attend school from 9.00am until 12.15pm.

Primary Parent Partnership

Our Parent Council has had a name change, we will now be known as the Lady Alice Parent Partnership. Our very first meeting will be on Monday 27th August at 6pm. It is a great opportunity to build our school community and shape the future of the school. Following our meeting, there will be an opportunity to tour the school.

Parent Drop In's & School Tours

We are very excited to share our new building with you.

Shari Wright our Community Learning & Development partner will meet with parents in our new canteen space on Tuesday 28th August and Tuesday 11th September at 2pm to discuss plans to develop parental partnership.

There will be an opportunity afterwards for parents to have a tour of our new facilities.

Primary 1 Curriculum Morning

On Tuesday 28th August at 9.15am, Primary One parents are invited to join us in the classroom to discover more about what their child is learning in their first few months at school. Parents and children can then have lunch in our new canteen.

September Weekend

This year the pupil September Weekend is Monday 3rd September and Tuesday 4th September. Pupils will return to school on Wednesday 5th September.

Pupil Absence & Appointments

Please contact us to notify us when your child is unable to attend school due to illness or appointment. This can be done through email, text or phone using the details below

Office email:

inladyalice@glowscotland.onmicrosoft

School Text: 0786 000 4787

Phone: 01475 715743

Lost Property

Please ensure that each item of clothing that your child wears to school is labelled with their name. This will help us to return any misplaced items promptly.

Parent Pay - Canteen

All P1 - 3 pupils are entitled to free meals.

Parents of P4-7 pupils are reminded that an application for free school meals/clothing grant should be completed ASAP if required.

For P4-7 pupils not in receipt of free school meals, school dinners can be purchased through Parent Pay using the log in details which you were familiar with last year.

Please remember to credit your account for the new school year.

P4 Swimming

Primary Four parents are advised that swimming lessons will begin for P4 pupils on Wednesday 29th August. More details will follow.

Dates for the Diary

August

27/08/18	Parent Partnership	6.00pm
28/08/18	P1 Curriculum Morning	9.15am
28/08/18	CLD Drop In & Tour	2.00pm
29/08/18	P4 Swimming begins	

September

03/09/18	Local Holiday	
04/09/18	In-service Day (closed)	
05/09/18	P1 now attend for full days	

Twitter

Please follow us on Twitter: [@LadyAlicePS](https://twitter.com/LadyAlicePS) to stay up to date with learning and news on a regular basis.

Please do not hesitate to get in touch with us. We are always seeking ways to strengthen our partnership with parents & carers.



A handwritten signature in black ink that reads "Gail Connick".

Gail Connick

Head Teacher